



Location Request - Information Sheet

Filling out this form does not constitute as a valid location request. This form is simply a reference and guide to what information will be asked of you when placing a location request.

Company ID# _____ Today's Date _____

Company Name _____

Company Mailing Address _____

City _____ State _____ Zip _____

Phone _____ Fax _____

Email _____

Field Contact Name _____ Phone _____

Name or company for whom you are doing the work?

NYS Law requires at least 2 full working days advance notice, not including the day you call.

Start Date _____ Start Time _____

Duration of job _____

Days Hours Months Weeks Years Unknown (check one)

Excavation site state New York County _____

City Town Village (check one) _____

Street Address _____

The TWO nearest cross streets the address is located between

Near Street 1 _____

Near Street 2 _____

Where on the property are you excavating? _____

Depth of excavation _____ Inches Feet (check one)

Length of excavation _____ Feet Miles Meters (check one)

Width of excavation _____ Inches Feet (check one)

Type of work _____

Means of excavation _____

Will there be blasting? Yes No

Will there be boring or directional drilling? Yes No

Is the dig site within 25ft from the edge of the road or in the road? Yes No

Are you digging on both sides of the road? Yes No

Is the excavation marked in WHITE? Yes No

Notes

Notes section with multiple horizontal lines for writing.

To view a list of members that were notified, visit your



To find this, visit www.digsafelynewyork.com and click the APR logo on the home page

Location requests can be placed 24 hours a day 7 days a week online using i-notice or by calling 811

For a digital copy: www.digsafelynewyork.com/resources



SUBMIT TICKETS ONLINE 24 HOURS A DAY

Contact our I-Notice Customer Service Representative today to get started!

1.800.309.8289

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